

Tactical Security Options Ltd
Room 704 Cameron House, White Cross Industrial Estate, South Road, Lancaster, Lancashire, LA1 4XF.
Tel: 07787788811 dgap@hotmail.co.uk www.tacticalsecurityoptions.co.uk dave@tacticalsecurityoptions.co.uk

Risk Assessment – 2020 11.3

Site : Street Patrols Bowness Covid-19 Additional Considerations
Capacity : n/a

Assessed by: Dave Pattinson/Stacey Vivian
Date : 13.07.20
Review Date: 01.08.20 or TBC due to change

Hazard	Harm	At RISK	Risk Control in place	Factors			Risk Rating	Additional Risk control to be considered or implemented
				L	S	R		

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Hazard	Harm	At RISK	Risk Control in place	Factors			Risk Rating	Additional Risk control to be considered or implemented
				L	S	R		
Covid 19	Physical Injury/ Psychological effects /death	Employees, Customers, Others on site or task location lawfully or unlawfully, Supervisory Management on site for audit. Members of the public.	<p>Risk of contamination from customers-staff of covid-19, staff trained in use of PPE where required or by law, guidance. Supervisors also trained to level two certified training in Covid 19 and hand hygiene with additional local policies and procedures to assist.</p> <p>Additional risk assessment and guidance for the use of force regarding possibly coming in contact with a covid-19 victim.</p>	2	2	4	Mod.	<p>Supervisors should always Request medical advice if feeling unwell, due to Covid-19.</p> <p>Supervisors to comply and follow local procedures, proper hand hygiene, clients risk assessments policies and procedures with government guidance, at all times or until authorized by client or TSO management only.</p> <p>Additional training will be given, as per a risk assessment.</p> <p>PPE will be issued as per guidance and Supervisor and clients requirements, where reasonably practicable.</p>

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Additional SOPs and Guidance regarding Covid-19 see below, to be used in line with other risk assessments and method statements or operational procedures and guidance:

COVID-19 REOPENING THE HIGH STREETS SAFELY ADDITIONAL BRIEFING NOTE FOR TSO

As an employer, we protect our employees and people from harm, where reasonably practicable. This includes taking reasonable steps to protect our workers and others from coronavirus. This is called a COVID-19 risk assessment and it'll help you manage risk and protect people, which will run along with other risk assessments, policies, procedures and guidance notes.

We have:

- identify what work activity or situations might cause transmission of the virus
- think about who could be at risk
- decide how likely it is that someone could be exposed
- act to remove the activity or situation, or if this isn't possible, control the risk

When we completed our risk assessment we spoke to our workers and their representatives to explain the measures we were taking. They helped contribute to providing us with valuable information on how we could control the risks when at work. This document was used with others to help us make sure we have covered what we needed to keep workers and others safe. Once we had completed our risk assessment we will and are monitoring to make sure that what we have put in place is working as expected, or if any changes will be needed in the future to help assist us re assess our ways and methods of working at Tactical Security Options Ltd, or when subcontracted or hired by another party.

More information on working safely during the coronavirus outbreak was identified here (<https://www.hse.gov.uk/coronavirus/index.htm>). HSE's core guidance on managing risk, (<https://www.hse.gov.uk/simple-health-safety/risk/>)

In the UK some rules such as social distancing may be different in each of the devolved nations. However, HSE regulates in all of these countries. We looked at the check the public health guidance for the country you are in: and we only work in ENGLAND, so we adapted this as our core base line (<https://www.gov.uk/government/publications/staying-alert-and-safe-social-distancing>).

Getting or spreading coronavirus by not washing hands or not washing them adequately when at work or working.	Physical Injury/ Psychological effects /illness /possible death(s)	Employees, Customers, Others on site or task location lawfully or unlawfully, Supervisory Management on site for audit. Members of the public.	<p>Follow our guidance on cleaning, hygiene and hand sanitiser (https://www.hse.gov.uk/coronavirus/working-safely/cleaning.htm)</p> <ul style="list-style-type: none"> - Provide water, soap and drying facilities at wash stations and mobile - Provide information on how to wash hands properly and display posters - Based on the number of workers and the number of people who come into your workplace site, area, location of work decide: <ul style="list-style-type: none"> ➤ how many wash stations are needed ➤ where wash stations need to be located <p>You may already have enough facilities</p> <ul style="list-style-type: none"> - Provide hand sanitiser for the occasions when people can't wash their hands 	2	2	4	Mod.	<ul style="list-style-type: none"> - Put in place monitoring and supervision to make sure people are following controls - Put signs up to remind people to wash their hands on site or internal TBTs - Provide information to your workers about when and where they need to wash their hands, face to face, audit, training, TBTs or other communication methods used by TSO or management - Identify if and where additional hand washing facilities may be needed and supply on demand or request - If people can't wash hands, provide information about how and when to use hand sanitiser, and issue personal issued and have access to additional supplies on site or mobile - Identify how you are going to replenish hand washing/sanitising facilities, supervisory checks, and communication checks on shift before during and after every shift - Make sure people are checking their skin for dryness and cracking and tell them to report it to TSO and client straight away, and seek medical attention.
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Getting or spreading coronavirus by not washing hands or not washing them adequately when at work or working.	Physical Injury/ Psychological effects /illness /possible death(s)	Employees, Customers, Others on site or task location lawfully or unlawfully, Supervisory Management on site for audit. Members of the public.	<p>- There's a legal duty to provide welfare facilities and washing facilities for visiting (https://www.hse.gov.uk/coronavirus/drivers-transport-delivery.htm) drivers (https://www.hse.gov.uk/coronavirus/drivers-transport-delivery.htm)</p> <p>- We talk to our managers at all our sites, tasks and our mobile drivers are visiting to ensure they are provided with hand washing facilities; otherwise they take mobile facilities with them.</p>	2	2	4	Mod.	
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Getting or spreading coronavirus in common use high traffic areas such as canteens, rest rooms, corridors, other rooms, toilet facilities, entry/exit points to facilities, lifts, changing rooms and other communal areas on site or location	Physical Injury/ Psychological effects /illness /possible death(s)	Employees, Customers, Others on site or task location lawfully or unlawfully, Supervisory Management on site for audit. Members of the public.	Follow our guidance on welfare facilities, canteens etc: We were able to Identify: ➤ areas where people will congregate, eg rest rooms, canteens, changing rooms, reception, meeting rooms, smoking areas, tea points, kitchens etc ➤ areas where there are pinch points meaning people can't meet the social distancing rules, eg narrow corridors, doorways, customer service points, storage areas ➤ areas and equipment where people will touch the same surfaces, such as in kitchens, eg kettles, shared condiments etc ➤ areas and surfaces that are frequently touched but are difficult to clean ➤ communal areas where air movement may be less than in other work areas, eg kitchens with no opening windows or mechanical ventilation ➤ Outside or internal areas, always wear PPE gloves, clean hands if you touch or come in contact with anything.	2	2	4	Mod.	We have put in place monitoring and supervision to make sure people are following controls put in place, eg following hygiene procedures, washing hands, following one-way systems - Near-miss reporting may also help identify where controls cannot be followed or people are not doing what they should
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Getting or spreading coronavirus in common use high traffic areas such as canteens, rest rooms, corridors, other rooms, toilet facilities, entry/exit points to facilities, lifts, changing rooms and other communal areas on site or location	Physical Injury/ Psychological effects /illness /possible death(s)	Employees, Customers, Others on site or task location lawfully or unlawfully, Supervisory Management on site for audit. Members of the public.	<p>We have agreed the combination of controls we will put in place to reduce the risks, through consultation, guidance, change and requirements.</p> <p>This included but is not limited to:</p> <ul style="list-style-type: none"> ➤ limiting the number of people in rooms so that social distancing rules can be met, eg stagger breaks, have maximum occupancy numbers for meeting rooms or points for gathering internal or external areas. ➤ reorganise facilities in communal areas such as spacing out tables in meeting rooms, canteens etc so social distancing rules can be met or other similar environments of work or places to gather ➤ where possible put in place physical impervious barriers (eg Perspex in reception areas) to reduce contact with others ➤ put signs up to remind people to wash, sanitise hands, not touch their faces ➤ put in place cleaning regimes. 	2	2	4	Mod.	<ul style="list-style-type: none"> ➤ increase the use of online meeting facilities, Zoom, face call etc, even for people working in the same building or area, to reduce the number of people moving around ➤ put in place one-way systems in corridors or regularly used pedestrian traffic routes to manage the flow of people moving around workplaces and to allow social distancing rules to be met, with appropriate signs and trained staff ➤ leave non-fire doors open to reduce the amount of contact with doors and also potentially improve workplace ventilation, or look for alternative methods of working outside or other options for a safer option. ➤ provide lockers for people to keep personal belongings, PPE, kit, Grab Bags in so that they aren't left in the open ➤ keep surfaces, such as kitchen sides and tables, in communal areas clear for people to sit and eat at to make cleaning easier ➤ provide washing facilities and hand sanitiser at accessible places near to where people will have contact with high traffic communal areas, eg sanitiser/washing facilities at the entrance/exit to canteens
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Getting or spreading coronavirus through workers living together and/or travelling to work together in cars or closed areas	Physical Injury/ Psychological effects /illness /possible death(s)	Employees, Customers, Others on site or task location lawfully or unlawfully, Supervisory Management on site for audit. Members of the public.	<ul style="list-style-type: none"> – Identify groups of workers who live together and group them into a work environment – Identify groups of workers who travel to work together and group them into a work working environment – staff travelling to work together in a car or on mobile patrols, should wear PPE masks and use washing facilities and hand sanitiser at accessible places – sanitiser/washing facilities to be used when leaving car and starting to work or come in contact with the public or customers or other people, in case any transfers are made between people and the virus 	2	2	4	Mod.	➤ Discuss with workers who live and/or travel to work together to agree how to prevent the risks of spreading coronavirus, with TBTs and regular awareness and safe practices
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Getting or spreading coronavirus by not cleaning surfaces, equipment and workstations or your place of work or duty, internally or externally	Physical Injury/ Psychological effects /illness /possible death(s)	Employees, Customers, Others on site or task location lawfully or unlawfully, Supervisory Management on site for audit. Members of the public. Or people leaving your place of work or location.	Use the guidance on cleaning and hygiene during the coronavirus outbreak - Identify surfaces that are frequently touched and by many people (often common areas), eg handrails, door handles, vehicle door handles (inside and outside), shared equipment etc and specify the frequency and level of cleaning and by whom - Train people how to put on and remove personal protective equipment (PPE) that is used for normal work hazards and how to keep it clean - Reduce the need for people to move around your site as far as possible. This will reduce the potential spread of any contamination through touched surfaces - Avoid sharing work equipment by allocating it on personal issue or put cleaning regimes in place to clean between each user - Identify where you can reduce the contact of people with surfaces, eg by leaving open doors	2	2	4	Mod.	➤ Discuss with workers who live and/or travel to work together to agree how to prevent the risks of spreading coronavirus, with TBTs and regular awareness and safe practices
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Scope of works:-

Due to the ongoing COVID pandemic and the national and local picture we are seeking to put measures in place to have marshals in the three distinct areas of Bowness including Bowness Bay and the Glebe, Windermere Town Centre and Miller Ground. This is to help reinforce government messaging about guidance on COVID 19 and to act as information providers to members of the public.

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Tactical Security & Training Options Ltd are responsible for the safety and security of their staff and need to have in place a full bespoke risk assessment for this work, a COVID-19 risk assessment, safeguarding policy, and method statements. Copies of which must be shared with SLDC prior to work commencement. This is all as above.

Bowness especially around the Bowness Bay and the Glebe is exceptionally busy and the job of the marshals is to be a friendly welcoming face helping to encourage and remind people about social distancing, help to disperse people to other areas by suggesting alternatives, provide information about car parking, toilets, picnic areas, encourage people to pick up their own litter and act responsibly. The overall approach is very much to be welcoming, informative and helpful pressing points about social distancing and behaving respectfully and taking litter home or placing in a suitable bin.

To reinforce current government guidance on COVID 19 about social distancing etc as specified on <https://www.gov.uk/coronavirus> If government guidance changes we will need to revisit the scope of works. **It is not an enforcement role.**

Route and area to be covered. There are three distinct area Bowness, Windermere and Miller Ground as indicated on the map attached – happy for marshals to decide on directions depending on where they are encountering the most issues.

Start and Finish Point is Bluebird Café at back of Tennis Courts on Glebe.

Bowness is the main area to be covered with Miller Ground and Windermere Town Centre to be visited at least once or twice a day but due to distance this does not need to be covered during every patrol.

Period to be covered: Friday, Sat, Sun starting 14 August for 6 weeks including August Bank Holiday Monday.
Times: 10.30am until 6pm each day. (Times to be reviewed on a weekly basis)

Friendly welcome, key messaging to be put out, following governance guidance:-

- Maintain social distancing
- Remind people to try to keep their distance where possible
- Behave respectfully and be mindful of others
- Where appropriate remind people to wear a mask covering over nose and mouth in enclosed spaces i.e. shops, museums, galleries
- Encourage people to use litter bins provided or take litter home
- Encourage people to use pedestrian crossing and crossing points and be aware of vehicles, cyclists and other pedestrians

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- o Direct people to toilets, car parks, Tourist Information Centres – Windermere and Bowness, picnic areas, shopping (map attached showing locations)
- o Alternatives outdoor sites to the Glebe – Cockshot Point 5 mins walk, Rayrigg Meadows about 10/15 mins walk
- o Attractions – Windermere Lake Cruises, Windermere Jetty - Museum of Steam Boat and Stories, Beatrix Potter – pre-booked is essential. TICs may be able to help or check individual websites for details on how to book
- o Lake District car parking - <https://www.lakedistrict.gov.uk/visiting/car-park-status> is checked regularly and shows which car parks are busy

In an Emergency: Please call emergency services, but keep designated SLDC On Call Contact informed of any incidents and emergencies.

SLDC On Call Contact for this weekend is Frankie Flannigan – mobile: 07557 920 504, Dave Pattinson to email: f.flannigan@southlakeland.gov.uk Please note he is on call for Lake Windermere as well so if dealing with incident on Lake please leave message and he will ring you back.

Issues inside Shops / Restaurants / Other Establishments: Please report establishment name and issue as part of your feedback and our Environmental Protection Officers (EPO) will follow up. This will be done by Dave Pattinson through our normal reporting procedures at TSO.

Queues: If these are blocking the pavement and causing major obstructions liaise with the shop keeper on issues that are being caused by the queues. Report back where long queues are forming outside specific shops, any conversations and suggested actions so these can be investigated by EPO's to see if alternative solutions can be put in place.

Ice Cream van: - if queuing is becoming an issue talk to owner first and try to help with better queueing if possible, however if not make note and again EPO will follow up.

Busking: Due to COVID and reduced space this is not encouraged and please politely ask them to move on. Please report number of buskers in your weekly report. This will be then sent by Dave Pattinson to client.

Parking for your vehicle: Windermere Lake Cruises have allocated a space on their coach parking next to the Bluebird Café for the duration. Please see Jeff Elliot on arrival. He will provide necessary permit.

Miller Ground – use our car park at Rayrigg Meadow, please display permit. If no spaces park in the gateway just before on the Bowness side, displaying the permit. Windermere – please use one of the SLDC car parks, again please display the permit. Use permit supplied.

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Print / signed by venue manager: *as per agreement*

Print / signed by Witness: *Dave Pattinson/Stacey Vivian*

Date: *7^{13h} July/1st August 2020*

Print / signed by Witness: *Stacey Vivian/Dave Pattinson*

Review Date: *13th August 2022*